



AIRSOFT AUCKLAND



MINUTES

17th May 2007

Chair: Ski

Any Apologies: Ray

Committee No Apologies: Dean, Rich

Present: Ski, Kham, Andrew, Charles, Mark, Nick, James

Previous minutes:

Agreed as correct

1. Meeting protocols and documentation – Ski

Ski enquired as to whether or not the committee were happy with the way the administration side was working.

All present **AGREED** they were happy with the way this side of things is progressing.

2. Financial Accounts Status – Kham

Committee **AGREED** that Kham remain treasurer until a replacement can be found.

- a) Balance of account - **\$391** currently in our account as a positive balance
- b) Transactions In - \$525 (Game Fees and Membership Fees)
- c) Transaction Out - \$134 (Game Fees and Site Hosting Fees)

3. Membership Report and New Members – Kham

- a) Current number of full members - 11
- b) New members fully completed forms:-
 - Stratos – Paperwork all complete passed full forum access granted
 - Firewolf – Paperwork all complete passed full forum access granted
 - Stealthkm – Paperwork **not complete** passed full forum access **not** granted unless form can be completed

ACTION POINT – Kham to contact Stealthkm and get form completed in order to pass membership.

ACTION POINT – Kham to grant full access to new full members Stratos and Firewolf

4. Website Report/Forum Report (Fixed Agenda Topic) – Kham

- a) No information on where hits are coming from as yet
- b) Amount of forum registrations - 86
- c) New functionalities, none as yet but discussion held by **Mark** regarding forum structure and sensitive access.

Mark suggested that the forum needs to have the structure tightened with a little more easiness to the flow.



AIRSOFT AUCKLAND



Ski AGREED to come up with a proposal for a structure within the next week or so and forward that to the group for ratification. Once sorted Kham to re-structure the forums accordingly.

The above points were **AGREED** by the members present.

(Ski requests admin access as the secretary of the club for the forums).

ACTION POINT – Ski to propose a different forum structure

5. Application form - Ski

The form was discussed by the members present and a number of decisions for alterations made:-

- a) Contact details to be added (E-Mail, Phone, Website)
- b) A club patch icon to be added
- c) Some discussion was held after **Charles** suggested application form drop offs and the committee **AGREED** that this was a good idea and should coincide with circulation of promotional materials.

The above points were **AGREED** by the members present.

ACTION POINT – Ski to alter application form to suit

6. Club Slogan - ALL

After viewing all of the suggestions made the Committee decided and then ratified the following slogan to be used as the official ASA slogan from now on:-

“Wargames Like No Other”

7. Club icon and patch – Mark/James

After viewing all of the suggested designs the committee **AGREED** upon and then ratified the following patch as the new official ASA patch:-



A suggestion was made to see if the edges of Rangitoto could be made to not be in the outside circle. *(Following the meeting after seeing that design it was decided to leave the original design as is).*

ACTION POINT – Mark/James to finalise the design and circulate it



AIRSOFT AUCKLAND



8. Club banner for web page and documentation – James

With the club patch/icon decided upon **James** has now been given the task in tandem with **Mark** to come up with a couple of designs for banner/letterheads.

These will be produced in the forums and voted upon by use of a **POLL**

The banners WILL include the following:-

- a) AIRSOFT AUCKLAND
- b) "Wargames Like No Other"
- c) <http://www.asnz.org/>
- d) A couple of good pics

The timeframe around this is banners to be on the forums within 2 weeks of this meeting with 72 hours further to vote and then the decision will be made in order to allow time for promotional materials to be prepared for XLAN.

This was **AGREED** by all present.

A decision **WILL** be made if not already made at the next meeting.

ACTION POINT – Mark/James to finalise a up to three banners and then post in a thread for voting as per the timeframes above. The decision will be made from a POLL of members of those banners.

9. Experience Indicators – James

This topic provoked a lot of debate as to the nature and need for these indicators.

The discussion culminated in a decision to have a requirement to indicate only marshals and committee members.

Ski proposed a patch not unlike army posting patches such as the example below.

It was **AGREED** that Marshals will be identified by white as per point 14. It was also **AGREED** for the committee to view designs from **Ski**.

ACTION POINT – Ski to circulate examples of coloured patches to the committee ASAP.

10. XLAN

Although **Kham** has been planning for XLAN for a while the official proposal for ASA support was put to the committee.

- Dates for XLAN 6-8th July 2007
- ASA will support XLAN with an ASA Expo and a Saturday game at 1400
- Volunteers are sought to support the expo
- Numbers required 6-10. 6 will be 'on duty' on the floor at all times with any extras 'off duty'
- 1 person to man the range, 2 persons on the stand, three more persons at strategic floor placements walking around posing etc)
- The persons 'off duty' DO NOT carry weapons and can have lunch, play games, walk about etc etc.
- TB Will support the Saturday game which will be run at the Bethels facility. **TB (Charles)** will arrange transport to pick up those taking part. Cost yet to be finalised.



AIRSOFT AUCKLAND



11. Code of Conduct – Wege/Kham

In place of **Wege, Kham** put forward the notion that ASA should have a Code of Conduct (COC) to go in tandem with our rules and regulations.

All present **AGREED** that this was a good idea.

A version of the COC was put forward but seemed to be a code of conduct for the forum only. **Ski** indicated that a code of conduct if used in conjunction with rules and regulations need only be a high level document and offered to write one incorporating information supplied by **Charles** and **Kham**.

ACTION POINT – Ski to write up a COC

ACTION POINT – Charles to forward to **Ski** examples of COC's he has

12. Health And Safety Officer - Kham

Kham put forward the idea that the club needs a Health and Safety officer. All official clubs have health and safety officers.

Charles volunteered to do this and although not a committee member will take on this responsibility.

All present **AGREED** and the following points discussed:-

- a) The need for a club first aid kit – **Ski AGREED** to put one together for the club and this will be kept in Khams truck
- b) The need for all Marshals to be first aid trained. It was **AGREED** to do this at the clubs expense and at this point all committee members and marshals wanting to do this will be sent. **Charles** will forward to **Kham** details of the course and **Kham** is to arrange things with those who wish to go.
- c) It was proposed that the club also have along with the first aid kit a good sized fire extinguisher as a courtesy when visiting guest fields. **Kham** and **Charles** to look into this.
- d) Masks were discussed at length. The official line is as airsoft is seen by regulatory bodies to be similar to paintball we need for now at least to be seen adhering to those rules. These rules dictate that a full face mask is worn during games. This mask should cover the eyes and the ears. All **AGREED** that at least for now we will make moves to move towards that goal. Committee members **AGREED** to source masks and bring prices to the club. A thread should be created advertising the full face rule and where to get the masks from and at what cost etc. In the meantime the Committee will begin attempting to find out what the risks are from bb's from relative experts. **Mark** and **James** **AGREED** to try and contact audiology at the university to get their take.

ACTION POINT – Ski to put together a club first aid kit

ACTION POINT – Charles and **Kham** to sort out the details of getting members to the first aid courses **ASAP**

ACTION POINT – Charles and **Kham** to sort out a fire extinguisher

ACTION POINT – ALL to source full face masks **ASAP**

ACTION POINT – Mark and **James** to try to contact audiology for advice



AIRSOFT AUCKLAND



13. Promotional Pack – James

James discussed getting the promotional pack together. **Kham** expressed concerns regarding its readiness for XLAN.

It was proposed by **Ski** that this is just kept to an A3 poster to expedite its production. All **AGREED** and **James** and **Mark** will work between them to produce a glossy A3 poster containing the following information:-

- a) Club Name
- b) Club Slogan
- c) Website and Contact Information
- d) Patch/Icon
- e) Cool Pics
- f) Good airsoft 'blurb'
- g) Disclaimer at the bottom R16+

ACTION POINT – Mark and James to try to produce A3 glossy in time for decent distribution prior to XLAN

14. Marshall Indicators – Mark

All discussed the idea of a Marshall indicator and **AGREED** we need it to happen.

Ski put forward that as the worldwide military approach to a Directing Staff (DS) Marshall or Safety Staff is to have a white indicator why don't we stick to the same as after all airsoft is mainly about simulation. All **AGREED** to do this and all **AGREED** to go with the idea of a purchase of four plain white baseball hats for use by marshals/directing staff. **Mark AGREED** to do this.

Ski has penned this term for inclusion at the next agenda as to whether we want to stick with marshals or use the term directing staff.

ACTION POINT – Mark to purchase four plain white baseball hats ASAP

15. Ratification of Rules – Andrew

Andrew put forward that the rules have been produced for a while now but never been officially ratified by the committee.

These were ratified with only minor changes. **Andrew AGREED** to ensure the rules are changed and posted ASAP

ACTION POINT – Andrew to alter and post the finalised rules and post them ASAP

16. Game Discussion – Mark

This did not take place as the meeting was out of time and will always be on the agenda to discuss if there is time at the end of meetings.

17. Any Other Business – ALL

- a) It was put forward that the club needs to think about being an officially registered club. All **AGREED** that this should be the case. **Ski** proposed that ALL present find out what they can about this process and repost back for discussion at the next meeting. **Kham** indicated he already had some information about this.
- e) The Committee sadly acknowledged **Ray's** step down from committee duties and wish to thank him for the work he has done for the club and hope he will stay an active member.



AIRSOFT AUCKLAND



18. Next Meeting

All future meetings will be held on the third Wednesday of every calendar month.

Next meeting is on 20th June at 1900 – Chair will be Mark

Venue:

**Charles Place
10D Lillington Place
Remuera**